

State of Rhode Island and Providence Plantations Contract Offer  
**RIVIP BIDDER CERTIFICATION COVER FORM**

**SECTION 1 - VENDOR INFORMATION**

**Bid/RFPNumber:** 7548787  
**Bid/RFP Title:** FIRE ALARM INSPECTIONS - DOT FACILITIES (17 PGS)

**Opening Date & Time:** 6/19/2014 11:30 AM

**RIVIP Vendor ID #:** 39599

**Vendor Name:** Metro USA Fire Protection, Inc.  
**Address:** 203 Concord St.  
suite405  
Pawtucket , RI 02860  
USA

**Telephone:** (401) 365-1094  
**Fax:** (401) 365-1096  
**E-Mail:** chemond@metrofire.necoxmail.com  
**Contact Person:** Carl Hemond  
**Title:** Director Of Sales  
**R.I. Foreign Corp #:**

**NOTICE TO VENDORS**

Each bid proposal for a *public works project* must include a "public copy" to be available for public inspection upon the opening of bids. **Bid proposals that do not include a copy for public inspection will be deemed nonresponsive.** For further information on how to comply with this statutory requirement, see R. I. Gen. Laws §§ 37-2-18(b) and (j). Also see Procurement Regulation 5.11, and in addition, for highway and bridge projects, also see Procurement Regulation 5.13, accessible at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

NOTE: AWARD OF CONTRACTS AND PURCHASE ORDERS SHALL BE SUBJECT, AT THE DISCRETION OF THE PURCHASING AGENT, TO THE OFFEROR COMPLETING AN ON-LINE RIVIP REGISTRATION at [www.purchasing.ri.gov](http://www.purchasing.ri.gov). It is THE RESPONSIBILITY OF THE VENDOR to make on-line corrections/updates using the Vendor maintenance program on the RI Division of Purchases Web Site.

**SECTION 2 – REQUIREMENTS**

**ALL OFFERS ARE SUBJECT TO THE REQUIREMENTS, PROVISIONS AND PROCEDURES CONTAINED IN THIS CERTIFICATION FORM. Offerors are expected to READ, SIGN and COMPLY WITH all requirements. Failure to do so may be grounds for disqualification of the offer contained herein.**

## Section 2.1 - RULES FOR SUBMITTING OFFERS

2.1A. This CERTIFICATION FORM MUST BE ATTACHED IN ITS ENTIRETY TO THE FRONT OF THE OFFER and shall be considered an integral part of each offer made by a vendor to enter into a contract with the State of Rhode Island, Division of Purchases. As such, submittal of the entire Bidder Certification Cover Form, signed by a duly authorized representative of the offeror attesting that he/she (1) has read and agrees to comply with the requirements set forth herein and (2) to the accuracy of the information provided and the offer extended, is a mandatory part of any contract award.

To assure that offers are considered on time, each offer must be submitted with the specific Bid/RFP/LOI number (provided above) and the date and time of opening marked in the upper left hand corner of envelope. Each bid/offer must be submitted in separate sealed envelopes.

A complete, signed (in ink) offer package must be delivered to the Division of Purchases (via any mail or messenger service) by the time and date specified for the opening of responses in a sealed envelope.

Bids must be submitted on the RI bid solicitation forms provided, indicating brand and part numbers of items offered, as appropriate. Bidders must submit detailed cuts and specs on items offered as equivalent to brands requested WITH THE OFFER. Bidders must be able to submit samples if requested. Mail To: Division of Purchases, One Capitol Hill, Second Floor, Providence, RI 02908-5855.

Documents misdirected to other State locations or which are not present in the Division of Purchases at the time of opening for whatever cause will be deemed to be late and will not be considered. For the purposes of this requirement, the official time and date shall be that of the time clock in the Division of Purchases. Postmarks shall not be considered proof of timely submission.

2.1B. RIVIP SOLICITATIONS. To assure maximum access opportunities for users, public bid/RFP solicitations shall be posted on the RIVIP for a minimum of seven days and no amendments shall be made within the last five days before the date an offer is due. Except when access to the Web Site has been severely curtailed and it is determined by the State Purchasing Agent that special circumstances preclude extending a solicitation due date, requests to mail or fax hard copies of solicitations will not be honored. When the result of an Internet solicitation is unsuccessful, the State of Rhode Island will cancel the original solicitation and resolicit the original offer directly from vendors.

2.2. PRICING. Offers are irrevocable for sixty (60) days from the opening date (or such other extended period set forth in the solicitation) and may not be withdrawn, except with the express permission of the State Purchasing Agent. All pricing will be considered to be firm and fixed unless otherwise indicated. The State of Rhode Island is exempt from Federal excise taxes and State Sales and Use Taxes. Such taxes shall not be included in the bid price. PRICES QUOTED ARE FOB DESTINATION.

2.3. DELIVERY and PRODUCT QUALITY. All offers must define delivery dates for all items; if no delivery date is specified, it is assumed that immediate delivery from stock will be made. The contractor will be responsible for delivery of materials in first class condition. Rejected materials will be at vendor's expense.

2.4. PREVAILING WAGE, OSHA SAFETY TRAINING, and APPRENTICESHIP REQUIREMENTS.

Bidders must comply with the provisions of the Rhode Island labor laws, including R. I. Gen. Laws §§ 37-13-1 *et seq.* and occupational safety laws, including R. I. Gen. Laws §§ 28-20-1 *et seq.* These laws mandate for public works construction projects the payment of prevailing wage rates, the implementation and maintenance of occupational safety standards, and for projects with a minimum value of \$1 Million, the employment of apprentices. The successful Bidder must submit certifications of compliance with these laws from each of its subcontractors prior to their commencement of any work. Prevailing wage rates, apprenticeship requirements, and other workforce and safety regulations are accessible at [www.dlt.ri.gov](http://www.dlt.ri.gov).

2.5. PUBLIC RECORDS. Offerors are advised that all materials submitted to the State for consideration in response to this solicitation will be considered without exception to be Public Records pursuant to Title 38 Chapter 2 of the Rhode Island General Laws, and will be released for inspection immediately upon request once an award has been made. Offerors are encouraged to attend public bid/RFP openings to obtain information; however, bid/RFP response summaries may be reviewed after award(s) have been made by using the RIVIP at any time or appearing in person at the Division of Purchases Mondays through Fridays between 8:30 a.m. and 3:30 p.m. Telephone requests for results will not be honored. Written requests for results will only be honored if the information is not available on the RIVIP.

## SECTION 3 - AWARD DETERMINATION

Award will be made to the responsive and responsible offeror quoting the lowest net price in accordance with specifications, for any individual item(s), for major groupings of items, or for all items listed, at the State's sole option.

3.1. BID SURETY. Where bid surety is required, bidder must furnish a bid bond or certified check for 5% of the bid total with the bid, or for such other amount as may be specified. Bids submitted without a required bid surety will not be considered.

3.2. SPECIFICATIONS. Unless specified "no substitute," product offerings equivalent in quality and performance will be considered (at the sole option of the State) on the condition that the offer is accompanied by detailed product specifications. Offers which fail to include alternate specifications may be deemed nonresponsive.

## SECTION 4 - CONTRACT PROVISIONS

4.1. VENDOR AUTHORIZATION TO PROCEED.

4.1A. When a purchase order, change order, contract/agreement or contract/agreement amendment is issued by the RI Division of Purchases, no claim for payment for services rendered or goods delivered contrary to or in excess of the contract terms and scope shall be considered valid unless the vendor has obtained a written change order or contract amendment issued by the Division of Purchases PRIOR TO delivery.

4.1B. Any offer, whether in response to a solicitation for proposals or bids, or made without a solicitation, which is accepted in the form of an order OR Pricing Agreement made in writing by the Purchasing Agent, or a state official with purchasing authority delegated by the Purchasing Agent, shall be considered a binding contract.

4.2. REGULATIONS, GENERAL TERMS AND CONDITIONS GOVERNING STATE CONTRACTS. This solicitation and any contract or purchase order arising from it are issued in accordance with the specific requirements described herein, and the State's Purchasing Laws and Regulations and other applicable State Laws. The Regulations, General Terms and Conditions are incorporated into all state contracts. These regulations and basic information on How To Do Business with the State of Rhode Island are posted on the Rhode Island Vendor Information Program Website ([www.purchasing.ri.gov](http://www.purchasing.ri.gov)).

4.2A. ARRA SUPPLEMENTAL TERMS AND CONDITIONS. Contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards, shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

4.3. EQUAL EMPLOYMENT OPPORTUNITY. Compliance certificate and agreement procedures will apply to all awards for supplies or services valued at \$10,000 and more. Minority Business Enterprise policies and procedures, including subcontracting opportunities as described in Title 37 Chapter 14.1, of the Rhode Island General Laws, also apply.

4.4. PERFORMANCE BONDS. Where indicated, successful bidder must furnish a 100% performance bond and labor and payment bond for contracts subject to Title 37 Chapters 12 and 13 of the Rhode Island General Laws. All bonds must be furnished by a surety company authorized to conduct business in the State of Rhode Island. Performance bonds must be submitted within 21 calendar days of the issuance of a tentative notice of award.

4.5. DEFAULT and NON-COMPLIANCE. Default and/or non-compliance with the RIVIP requirements and any other aspects of the award may result in withholding of payment(s), contract termination, debarment, suspension, or any other remedy necessary that is in the best interest of the state.

4.6. COMPLIANCE. Vendor must comply with all applicable federal, state and local laws, regulations and ordinances.

4.7. SPRINKLER IMPAIRMENT AND HOT WORK. The Contractor agrees to comply with the practices of the State's insurance carrier for sprinkler impairment and hot work. Prior to performing any work, the Contractor shall obtain the necessary information for compliance from the Risk Management Office at the Department of Administration or the agency for which work will be performed.

## SECTION 5 – CERTIFICATIONS AND DISCLOSURES

### ALL CONTRACT AWARDS ARE SUBJECT TO THE FOLLOWING DISCLOSURES & CERTIFICATIONS

Offerors must respond to every disclosure statement.

A person authorized to enter into contracts must sign the offer and attest to the accuracy of all statements.

Indicate Yes (Y) or No (N):

- AL 1. State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been subject to suspension or debarment by any federal, state, or municipal government agency, or the subject of criminal prosecution, or convicted of a criminal offense within the previous five (5) years. If so, then provide details below.
- AL 2. State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has had any contracts with a federal, state or municipal government agency terminated for any reason within the previous five (5) years. If so, then provide details below.
- N 3. State whether your company or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been fined more than \$5000 for violation(s) of Rhode Island environmental laws by the Rhode Island Department of Environmental Management within the previous five (5) years. If so, then provide details below.
- Y 4. I/we certify that I/we will immediately disclose, in writing, to the Chief Purchasing Officer any potential conflict of interest, which may occur during the course of the engagement authorized pursuant to this contract.
- Y 5. I/we acknowledge that, in accordance with Chapter 37-2-54(c) of the Rhode Island General Laws "no purchase or contract shall be binding on the state or any agency thereof unless approved by the Department [of Administration] or made under general regulations which the Chief Purchasing Officer may prescribe", including change orders and other types of contracts and under State Purchasing Regulation 8.2.1.1.2, "any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the state".
- Y 6. I/we certify that I/we or my/our firm possesses all licenses required by Federal and State laws and regulations as they pertain to the requirements of the solicitation and offer made herein and shall maintain such required license(s) during the entire course of the contract resulting from the offer contained herein and should my/our license lapse or be suspended, I/we shall immediately inform the Rhode Island State Purchasing Agent in writing of such circumstance.
- Y 7. I/we certify that I/we will maintain required insurance during the entire course of the contract resulting from the offer contained herein and should my/our insurance lapse or be suspended, I/we shall immediately inform the Rhode Island State Purchasing Agent in writing of such circumstance.
- Y 8. I/we certify that I/we understand that falsification of any information herein or failure to notify the Rhode Island State Purchasing Agent as certified herein may be grounds for suspension, debarment and/or prosecution for fraud.
- Y 9. I/we acknowledge that the provisions and procedures set forth in this form apply to any contract arising from this offer.
- Y 10. I/we acknowledge that I/we understand the State's Purchasing Laws (37-2 of the General Laws of Rhode Island) and Purchasing Regulations and General Terms and Conditions available at the Rhode Island Division of Purchases Website ([www.purchasing.ri.gov](http://www.purchasing.ri.gov)) apply as the governing conditions for any contract or purchase order I/we may receive from the State of Rhode Island, including the offer contained herein.
- Y 11. I/we certify that the bidder: (i) is not identified on the General Treasurer's list, created pursuant to R.I. Gen. Laws § 37-2.5-3, as a person or entity engaging in investment activities in Iran described in § 37-2.5-2(b); and (ii) is not engaging in any such investment activities in Iran.
- Y 12. I/we certify that the above vendor information is correct and complete.

IF YOU HAVE ANSWERED "YES" TO QUESTIONS #1-3 OR IF YOU ARE UNABLE TO CERTIFY YES TO ITEMS #4-12 OF THE FOREGOING, PROVIDE DETAILS/EXPLANATION BELOW AND/OR IN AN ATTACHED STATEMENT. INCOMPLETE CERTIFICATION FORMS SHALL BE GROUNDS FOR DISQUALIFICATION OF OFFER.

---

---

---

---

---

---

---

---

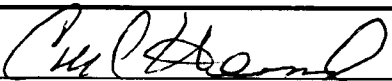
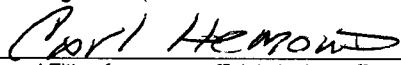
---

---

---

---

Signature below commits vendor to the attached offer and certifies (1) that the offer has taken into account all solicitation amendments, (2) that the above statements and information are accurate and that vendor understands and has complied with the requirements set forth herein. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

  
Vendor's Signature (Person authorized to enter into contracts; signature must be in ink.)  
Date 6-18-14  
  
Name and Title of company official signing offer  
Sales Director Print



# Request for Quote

Page 1 of 3

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

CREATION DATE : 06-JUN-14  
BID NUMBER: 7548787  
TITLE: FIRE ALARM INSPECTIONS - DOT FACILITIES

BLANKET START : 01-JUL-14  
BLANKET END : 30-JUL-15  
BID CLOSING DATE AND TIME: 19-JUN-2014 11:30:00

BUYER: Hill, Lisa  
PHONE #: 401-574-8118

B  
I  
L  
L  
L  
T  
O  
DOT ACCOUNTS PAYABLE  
TWO CAPITOL HILL, RM 230  
SMITH ST  
PROVIDENCE, RI 02903  
US

S  
H  
I  
P  
T  
O  
DOT MAINTENANCE BUSINESS OFFICE  
360 LINCOLN AVE  
WARWICK, RI 02888  
US

Requisition Number: 1369188  
Amendment Description: ADDED LINE 17

## ATTACHED SPECIFICATIONS

Line	Description	Quantity	Unit	Unit Price	Total
	THERE WILL BE A MANDATORY PRE-BID  JUNE 10, 2014 - 9:00 AM DOT MAINTENANCE HEADQUARTERS 360 LINCOLN AVENUE WARWICK, RI				
1	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM FIRE ALARM INSPECTION & TESTING @ DOT BELLEVILLE FACILITY: QUARTERLY INSPECTIONS	4.00	Quarter	<del>\$95</del> <b>\$350</b>	
2	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM FIRE ALARM INSPECTION & TESTING @ DOT CHERRY HILL FACILITY: QUARTERLY INSPECTIONS	4.00	Quarter	<del>\$95</del> <b>\$380-</b>	
3	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM FIRE ALARM INSPECTION & TESTING @ DOT HOPE VALLEY FACILITY: QUARTERLY INSPECTIONS	4.00	Quarter	<del>\$95</del> <b>\$380-</b>	
4	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM FIRE ALARM INSPECTION & TESTING @ DOT SCITUATE FACILITY: QUARTERLY INSPECTIONS	4.00	Quarter	<del>\$95</del> <b>\$380-</b>	
5	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM FIRE ALARM INSPECTION & TESTING @ DOT SMITHFIELD FACILITY: QUARTERLY INSPECTIONS	4.00	Quarter	<del>\$100</del> <b>\$400-</b>	
6	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM FIRE ALARM INSPECTION & TESTING @ DOT CHARLESTOWN FACILITY: BI-ANNUAL INSPECTIONS	2.00	Each	<del>\$95</del> <b>\$190-</b>	
7	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM FIRE ALARM INSPECTION & TESTING @ DOT GLOCESTER FACILITY: BI-ANNUAL INSPECTIONS	2.00	Each	<del>\$95</del> <b>\$190-</b>	
8	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM FIRE ALARM INSPECTION & TESTING @ DOT MIDDLETOWN FACILITY: BI-ANNUAL INSPECTIONS	2.00	Each	<del>\$95</del> <b>\$190-</b>	
9	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM FIRE ALARM INSPECTION & TESTING @ DOT MIDSTATE STORAGE BLDG: BI-ANNUAL INSPECTIONS	2.00	Each	<del>\$95</del> <b>\$190-</b>	
10	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM SPRINKLER/FIRE ALARM INSPECTION & TESTING @ DOT EAST PROVIDENCE FACILITY: QUARTERLY INSPECTIONS	4.00	Quarter	<del>\$175</del> <b>\$700-</b>	
11	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM SPRINKLER/FIRE ALARM INSPECTION & TESTING @	4.00	Quarter	<del>\$200</del> <b>\$800-</b>	

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



# Request for Quote

Page 2 of 3

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

BUYER: Hill, Lisa  
PHONE #: 401-574-8118

CREATION DATE : 06-JUN-14  
BID NUMBER: 7548787  
TITLE: FIRE ALARM INSPECTIONS - DOT FACILITIES

BLANKET START : 01-JUL-14  
BLANKET END : 30-JUL-15  
BID CLOSING DATE AND TIME: 19-JUN-2014 11:30:00

B  
I  
L  
L  
L  
T  
O  
DOT ACCOUNTS PAYABLE  
TWO CAPITOL HILL, RM 230  
SMITH ST  
PROVIDENCE, RI 02903  
US

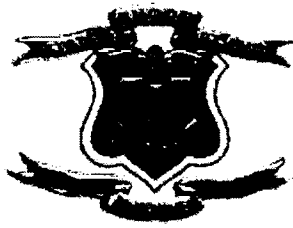
S  
H  
I  
P  
T  
O  
DOT MAINTENANCE BUSINESS OFFICE  
360 LINCOLN AVE  
WARWICK, RI 02888  
US

Requisition Number: 1369188  
Amendment Description: ADDED LINE 17

ATTACHED SPECIFICATIONS

Line	Description	Quantity	Unit	Unit Price	Total
	DOT HEADQUARTERS BLDG: QUARTERLY INSPECTIONS				
12	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM SPRINKLER/FIRE ALARM INSPECTION & TESTING @ DOT MIDSTATE FACILITY: QUARTERLY INSPECTIONS	4.00	Quarter	<del>\$200</del>	<del>\$800-</del>
13	DOT: 7/1/14 - 6/30/15 HOURLY LABOR RATE FOR FIRE ALARM TECHNICIAN	1.00	Hour	<del>\$95-</del>	<del>\$95-</del>
14	DOT: 7/1/14 - 6/30/15 HOURLY LABOR RATE FOR SPRINKLER TECHNICIAN	1.00	Hour	<del>\$95-</del>	<del>\$95-</del>
15	DOT: 7/1/14 - 6/30/15 OVERTIME HOURLY LABOR RATE FOR FIRE ALARM TECHNICIAN	1.00	Hour	<del>\$130-</del>	<del>\$130-</del>
16	DOT: 7/1/14 - 6/30/15 OVERTIME HOURLY LABOR RATE FOR SPRINKLER TECHNICIAN	1.00	Hour	<del>\$130</del>	<del>\$130-</del>
17	DOT: 7/1/14 - 6/30/15 - SERVICES TO PERFORM FIRE ALARM INSPECTION AND TESTING AT DOT HOPE VALLEY FACILITY (COLD STORAGE BUILDING: BIENNIAL INSPECTION Line Note to Bidders:  1 - OUTSIDE STROBE LIGHT AND HORN 2 - INSIDE STROBES & HORNS 2 - PULL STATIONS 1 - FIRE - LIGHT MS-4 PANEL 6 - HEAT TO RISE DETECTORS LOCAL SYSTEM ONLY  ***** ***** *****  % DISCOUNT ON PARTS AS MAY BE REQUIRED: %	2.00	Each	<del>\$95-</del>	<del>\$190-</del>

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



**STATE OF RHODE ISLAND  
DIVISION OF PURCHASES  
RFQ NO. 7548787**

**TITLE: FIRE ALARM/SPRINKLER SYSTEM INSPECTIONS AND TESTING**

The Rhode Island Division of Purchases, on behalf of the Rhode Island Department of Transportation, is soliciting offers for the inspections and testing of various fire alarm/sprinkler systems of its facilities as follows:

**Belleville Facility  
439 Tower Hill Road  
North Kingstown, RI**

**Cherry Hill Facility  
317 Cherry Hill Road  
Johnston, RI**

**Hope Valley Facility  
51 Bank Street  
Hope Valley, RI**

**Scituate Facility  
34 Spring Brook Road  
Scituate, RI**

**Smithfield Facility\*  
395 G. Washington Highway  
Smithfield, RI**

**Charlestown Facility  
4872 Post Road  
Charlestown, RI**

**Glocester Facility  
648 Putnam Pike  
Glocester, RI**

**Middletown Facility  
122 Wyatt Road  
Middletown, RI**

**Midstate Facility\*  
2400 New London Turnpike  
East Greenwich, RI  
(includes storage building  
And main building)**

**East Providence Facility\*  
691 Warren Avenue  
East Providence, RI**

**DOT Maintenance Headquarters\*  
360 Lincoln Avenue  
Warwick, RI**

In addition to the testing and inspections, an hourly rate for both regular time and overtime are requested for both fire alarm technicians and sprinkler technicians.

There will be a mandatory pre-bid site visit to the four locations identified as having "no data available"(notated above with an asterisk) on 6/10/14 at 9:00 a.m. Interested bidders shall meet at the Department of Transportation Maintenance Headquarters and will proceed to each of those three additional sites and will be required to sign in at each location.

Prospective bidders who wish to view any of the any of the above locations may contact Tim Carroll at 401-641-5768.

Awarded vendor will be required to submit a schedule of the proposed inspection dates and a follow-up report detailing the results of each test/inspection.

The successful bidder shall respond to emergency calls within two (2) hours 24/7/365.

All systems are to be maintained in accordance with Rhode Island State Fire Codes.

Questions relative to this solicitation shall be directed to Lisa Hill at [lisa.hill@purchasing.ri.gov](mailto:lisa.hill@purchasing.ri.gov). Questions should be initiated through email only, and will be accepted through close of business on 6/12/14.





State of Rhode Island  
Division of Purchases

Public Works  
Bid Preparation Checklist

**Date:** 5/27/14

**Bid#:** 7548787

**Title:** FIRE ALARM AND SPRINKLER INSPECTIONS/TESTING

This checklist is provided to assist the bidder in preparing a bid proposal for submission. It is not a substitute for a thorough review of the Instruction to Bidders nor a comprehensive list of all bid proposal requirements. Each bidder is responsible to review the Instructions to Bidders and to comply with all requirements of the Solicitation.

**Bid Proposal Package:**

- ☒ RIVIP Bidder Certification Cover Form (completed) signed in ink
- ☒ Bid Form
  - All applicable blank spaces on the Bid Form have been completed
  - All Addenda have been acknowledged
  - Bid price printed legibly in ink (in both words and figures that match where specified)
  - Erasures or corrections have been initialed by person signing the Bid Form
  - Bid Form is signed in ink
- ☐ Bid Surety
  - Bid bond or certified check (for DOT projects, bid bond only)
  - Bid surety is five percent of the bid total (or such other specified amount)
  - Bid Bond is signed by the bidder and surety
  - Power of Attorney is attached to the Bid Bond showing the name of person who signed the surety bond
- ☒ Public Copy of bid proposal in pdf format on a read-only CD-R media disk
- ☐ General Contractor Apprenticeship Certification Form "2013-14" (for projects \$1,000,000 and greater) required at time of bid proposal submission

*Note: General Contractor Apprenticeship Re-Certification and Certification Form "2013-16" and Subcontractor Apprenticeship Certification Form "2013-15" are not required at time of bid proposal submission deadline.*

- ☒ Applicable professional licenses (as specified in the Solicitation)
- ☐ Rhode Island Contractor Registration Board No.
- ☐ All bid proposal documents in a sealed envelope with the specific Solicitation #, Solicitation title, and the bid proposal submission deadline marked in the upper left hand corner of the envelope
- ☒ Each bid proposal submitted in a separate sealed envelope
- ☐ Completed Form W-9
- ☐ Other \_\_\_\_\_

Lisa Hill  
Chief Buyer

**Contact Information**

**Phone: 401-574-8118**

**Email: [lisa.hill@purchasing.ri.gov](mailto:lisa.hill@purchasing.ri.gov)**



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

## Department of Labor and Training

Center General Complex  
1511 Pontiac Avenue  
Cranston, RI 02920-4407

TTY:

Via RI Relay 711

Lincoln D. Chafee  
Governor

Charles J. Fogarty  
Director

### STATE CONTRACT ADDENDUM

#### RHODE ISLAND DEPARTMENT OF LABOR AND TRAINING

#### PREVAILING WAGE REQUIREMENTS (37-13-1 ET SEQ.)

The prevailing wage requirements are generally set forth in RIGL 37-13-1 et seq. These requirements refer to the prevailing rate of pay for regular, holiday, and overtime wages to be paid to each craftsmen, mechanic, teamster, laborer, or other type of worker performing work on public works projects when state or municipal funds exceed one thousand dollars (\$1,000).

All Prevailing Wage Contractors and Subcontractors are required to:

1. Submit to the Awarding Authority a list of the contractor's subcontractors for any part or all of the prevailing wage work in accordance with RIGL § 37-13-4;
2. Pay all prevailing wage employees at least once per week and in accordance with RIGL §37-13-7 (see Appendix B attached);
3. Post the prevailing wage rate scale and the Department of Labor and Training's prevailing wage poster in a prominent and easily accessible place on the work site in accordance with RIGL §37-13-11; posters may be downloaded at [www.dlt.ri.gov/pw/Posters.htm](http://www.dlt.ri.gov/pw/Posters.htm) or obtained from the Department of Labor and Training, Center General Complex, 1511 Pontiac Avenue, Cranston, Rhode Island;
4. Access the Department of Labor and Training website, at [www.dlt.ri.gov](http://www.dlt.ri.gov) on or before July 1st of each year, until such time as the contract is completed, to ascertain the current prevailing wage rates and the amount of payment or contributions for each covered prevailing wage employee and make any necessary adjustments to the covered employee's prevailing wage rates effective July 1st of each year in compliance with RIGL §37-13-8;
5. Attach a copy of this CONTRACT ADDENDUM and its attachments as a binding obligation to any and all contracts between the contractor and any

*An Equal Opportunity Employer/Program./Auxiliary aids and services are available upon request to individuals with disabilities.*

TTY via RI Relay 711



Lincoln D. Chafee  
Governor  
Charles J. Fogarty  
Director

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Labor and Training

Center General Complex  
1511 Pontiac Avenue  
Cranston, RI 02920-4407

Telephone; (401) 462-8000  
TTY; Via RI Relay 711

subcontractors and their assignees for prevailing wage work performed pursuant to this contract;

6. Provide for the payment of overtime for prevailing wage employees who work in excess of eight (8) hours in any one day or forty (40) hours in any one week as provided by RIGL §37-13-10;
7. Maintain accurate prevailing wage employee payroll records on a Rhode Island Certified Weekly Payroll form available for download at [www.dlt.ri.gov/pw.forms/htm](http://www.dlt.ri.gov/pw.forms/htm), as required by RIGL §37-13-13, and make those records available to the Department of Labor and Training upon request;
8. Furnish the fully executed RI Certified Weekly Payroll Form to the awarding authority on a monthly basis for all work completed in the preceding month.
9. For general or primary contracts one million dollars (\$1,000,000) or more, shall maintain on the work site a fully executed RI Certified Prevailing Wage Daily Log listing the contractor's employees employed each day on the public works site; the RI Certified Prevailing Wage Daily Log shall be available for inspection on the public works site at all times; this rule shall not apply to road, highway, or bridge public works projects. Where applicable, furnish both the Rhode Island Certified Prevailing Wage Daily Log together with the Rhode Island Weekly Certified Payroll to the awarding authority.
10. Assure that all covered prevailing wage employees on construction projects with a total project cost of one hundred thousand dollars (\$100,000) or more has a OSHA ten (10) hour construction safety certification in compliance with RIGL § 37-23-1;
11. Employ apprentices for the performance of the awarded contract when the contract is valued at one million dollars (\$1,000,000) or more, and comply with the apprentice to journeyperson ratio for each trade approved by the apprenticeship council of the Department of Labor and Training in compliance with RIGL §37-13-3.1;
12. Assure that all prevailing wage employees who perform work which requires a Rhode Island trade license possess the appropriate Rhode Island trade license in compliance with Rhode Island law; and

*An Equal Opportunity Employer/Program. / Auxiliary aids and services are available upon request to individuals with disabilities.*

TTY via RI Relay 711



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Labor and Training

Center General Complex  
1511 Pontiac Avenue  
Cranston, RI 02920-4407

Telephone: (401) 462-8000  
TTY: Via RI Relay 711

Lincoln D. Chafee  
Governor

Charles J. Fogarty  
Director

13. Comply with all applicable provisions of RIGL §37-13-1, et. seq;

Any questions or concerns regarding this CONTRACT ADDENDUM should be addressed to the contractor or subcontractor's attorney. Additional Prevailing Wage information may be obtained from the Department of Labor and Training at [www.dlt.ri.gov/pw](http://www.dlt.ri.gov/pw).

CERTIFICATION

I hereby certify that I have reviewed this CONTRACT ADDENDUM and understand my obligations as stated above.

By: [Signature]  
Title: [Signature]

Subscribed and sworn before me this 18 day of June, 2014

[Signature]  
Notary Public

My commission expires: 10/15/2016



*An Equal Opportunity Employer/Program, /Auxiliary aids and services are available upon request to individuals with disabilities.*

*TTY via RI Relay 711*



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Labor and Training

Center General Complex  
1511 Pontiac Avenue  
Cranston, RI 02920-4407

Telephone: (401) 462-8000

APPENDIX A

**TITLE 37**  
**Public Property and Works**

**CHAPTER 37-13**  
**Labor and Payment of Debts by Contractors**

**SECTION 37-13-5**

**§37-13-5 Payment for trucking or materials furnished - Withholding of sums due.** -A contractor or subcontractor on public works authorized by a proper authority shall pay any obligation or charge for trucking and material which have been furnished for the use of the contractor or subcontractor, in connection with the public works being performed by him or her, within ninety (90) days after the obligation or charge is incurred or the trucking service has been performed or the material has been delivered to the site of the work, whichever is later. When it is brought to the notice of the proper authority in a city or town, or the proper authority in the state having supervision of the contract, that the obligation or charge has not been paid by the contractor or subcontractor, the proper authority may deduct and hold for a period not exceeding sixty (60) days, from sums of money due to the contractor or subcontractor, the equivalent amount of such sums certified by a trucker or materialman creditor as due him or her, as provided in this section, and which the proper authority determines is reasonable for trucking performed or materials furnished for the public works.

**APPENDIX B**

**TITLE 37**

**Public Property and Works**

**CHAPTER 37-13**

**Labor and Payment of Debts by Contractors**

**SECTION 37-13-7**

**§ 37-13-7 Specification in contract of amount and frequency of payment of wages.**

-(a) Every call for bids for every contract in excess of one thousand dollars (\$1,000), to which the state of Rhode Island or any political subdivision thereof or any public agency or quasi-public agency is a party, for construction, alteration, and/or repair, including painting and decorating, of public buildings or public works of the state of Rhode Island or any political subdivision thereof, or any public agency or quasi-public agency and which requires or involves the employment of employees, shall contain a provision stating the minimum wages to be paid various types of employees which shall be based upon the wages that will be determined by the director of labor and training to be prevailing for the corresponding types of employees employed on projects of a character similar to the contract work in the city, town, village, or other appropriate political subdivision of the state of Rhode Island in which the work is to be performed. Every contract shall contain a stipulation that the contractor or his or her subcontractor shall pay all the employees employed directly upon the site of the work, unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account, the full amounts accrued at time of payment computed at wage rates not less than those stated in the call for bids, regardless of any contractual relationships which may be alleged to exist between the contractor or subcontractor and the employees, and that the scale of wages to be paid shall be posted by the contractor in a prominent and easily accessible place at the site of the work; and the further stipulation that there may be withheld from the contractor so much of the accrued payments as may be considered necessary to pay to the employees employed by the contractor, or any subcontractor on the work, the difference between the rates of wages required by the contract to be paid the employees on the work and the rates of wages received by the employees and not refunded to the contractor, subcontractors, or their agents.

(b) The terms "wages", "scale of wages", "wage rates", "minimum wages", and "prevailing wages" shall include:

- (1) The basic hourly rate of pay; and
- (2) ) The amount of:

(A) The rate of contribution made by a contractor or subcontractor to a trustee or to a third person pursuant to a fund, plan, or program; and

(B) The rate of costs to the contractor or subcontractor which may be reasonably anticipated in providing benefits to employees pursuant to an enforceable commitment to carry out a financially responsible plan or program which was communicated in writing to the employees affected, for medical or hospital care, pensions on retirement or death, compensation for injuries or illness resulting from occupational activity, or insurance to provide any of the foregoing, for unemployment benefits, life insurance, disability and sickness insurance, or accident insurance, for vacation and holiday pay, for defraying costs of apprenticeship or other similar programs, or for other bona fide fringe benefits, but only where the contractor or subcontractor is not required by other federal, state, or local law to provide any of the benefits; provided, that the obligation of a contractor or subcontractor to make payment in accordance with the prevailing wage determinations of the director of labor and training insofar as this chapter of this title and other acts incorporating this chapter of this title by reference are concerned may be discharged by the making of payments in cash, by the making of contributions of a type referred to in subsection (b)(2), or by the assumption of an enforceable commitment to bear the costs of a plan or program of a type referred to in this subdivision, or any combination thereof, where the aggregate of any payments, contributions, and costs is not less than the rate of pay described in subsection (b)(1) plus the amount referred to in subsection (b)(2).

(c) The term "employees", as used in this section, shall include employees of contractors or subcontractors performing jobs on various types of public works including mechanics, apprentices, teamsters, chauffeurs, and laborers engaged in the transportation of gravel or fill to the site of public works, the removal and/or delivery of gravel or fill or ready-mix concrete, sand, bituminous stone, or asphalt flowable fill from the site of public works, or the transportation or removal of gravel or fill from one location to another on the site of public works, and the employment of the employees shall be subject to the provisions of subsections (a) and (b).

(d) The terms "public agency" and "quasi-public agency" shall include, but not be limited to, the Rhode Island industrial recreational building authority, the Rhode Island economic development corporation, the Rhode Island airport corporation, the Rhode Island industrial facilities corporation, the Rhode Island refunding bond authority, the Rhode Island housing and mortgage finance corporation, the Rhode Island resource recovery corporation, the Rhode Island public transit authority, the Rhode Island student loan authority, the water resources board corporate, the Rhode Island health and education building corporation, the Rhode Island higher education assistance authority, the Rhode Island turnpike and bridge authority, the Narragansett Bay water quality management district commission, Rhode Island telecommunications authority, the convention center authority, the board of governors for higher education, the board of regents for elementary and secondary education, the capital center commission, the housing resources commission, the Quonset Point-Davisville management corporation, the Rhode Island children's crusade for higher education, the Rhode Island depositors economic protection corporation, the Rhode Island lottery commission, the Rhode Island



partnership for science and technology, the Rhode Island public building authority, and the Rhode Island underground storage tank board.



State of Rhode Island Department of Administration  
Division of Purchases

REVISED  
November 20, 2013

**NOTICE TO VENDORS**

Each bid proposal for a *public works project* must include a "public copy" to be available for public inspection upon the opening of bids. **Bid proposals that do not include a copy for public inspection will be deemed nonresponsive.**

The public copy must be submitted in .pdf (portable document file) format on a *read-only* CD-R media disc. The disc must include *all of the documents* submitted in response to the solicitation concatenated or merged into one file. The file must be named in the following manner:

BidNumber\_DateofBid\_VendorName\_VendorID.pdf

The Bidder Certification Cover Form contains all of the information for the file name. The date of bid must appear as mm-dd-yyyy. The vendor name must appear as one word, with no spaces or punctuation. Underscores must separate the fields.

*Example:* 7543210\_11-08-2013\_OceanStateCompanyInc\_9867.pdf

The public copy disc must be separately enclosed in a protective cover clearly marked "Public Copy" and include the following information (all available from the Bidder Certification Cover Form): (1) title of solicitation; (2) name of bidder and RIVIP vendor ID number; (3) bid number; and (4) date of bid.

The public copy may redact any trade secrets or commercial or financial information which is of a privileged or confidential nature pursuant to the "Access to Public Records Act," R. I. Gen. Laws §§ 38-2-1 *et seq.*

For further information on how to comply with this statutory requirement, see R. I. Gen. Laws §§ 37-2-18(b) and (j). Also see Procurement Regulation 5.11 accessible at [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

**Contract Terms and Conditions**

**Table of Contents**

Terms and Conditions.....	XVI
BID STANDARD TERMS AND CONDITIONS .....	XVI
TERMS AND CONDITIONS FOR THIS BID .....	XVI
WAGE REQUIREMENTS .....	XVI
INSURANCE REQUIREMENTS .....	XVI
RIVIP INFO - BID SUBMISSION REQUIREMENTS .....	XVI
PURCHASE AGREEMENT BID .....	XVII
PURCHASE AGREEMENT BID .....	XVII
LICENSE REQUIREMENTS .....	XVII

**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**WAGE REQUIREMENTS**

BIDDERS ARE ADVISED THAT ALL PROVISIONS OF TITLE 37 CHAPTER 13 OF THE GENERAL LAWS OF RHODE ISLAND APPLY TO THE WORK COVERED BY THIS REQUEST, AND THAT PAYMENT OF THE GENERAL PREVAILING RATE OF PER DIEM WAGES AND THE GENERAL PREVAILING RATE FOR REGULAR, OVERTIME, AND OTHER WORKING CONDITIONS EXISTING IN THE LOCALITY FOR EACH CRAFT, MECHANIC, TEAMSTER, OR TYPE OF WORKMAN NEEDED TO EXECUTE THIS WORK IS A REQUIREMENT FOR BOTH CONTRACTORS AND SUBCONTRACTORS. THE PREVAILING WAGE TABLE MAY BE OBTAINED AT THE RI DIVISION OF PURCHASES HOME PAGE BY INTERNET at [www.purchasing.ri.gov](http://www.purchasing.ri.gov). SELECT "BIDDING INFORMATION", THEN "GENERAL INFORMATION", AND THEN SELECT "PREVAILING WAGE TABLES". PRINTING THE ENTIRE DOCUMENT AVERAGES APPROXIMATELY ONE MINUTE PER PAGE - YOU MAY WANT TO PRINT ONLY THE PAGES APPLICABLE TO YOUR BID. BIDDERS NOTE: IN THE EVENT THIS BID SPECIFIES PRICE OFFERS ON A TIME-AND-MATERIALS BASIS, i.e., AN HOURLY RATE, ANY OR ALL BIDS SUBMITTED IN AN AMOUNT LESS THAN THE PREVAILING RATE IN EFFECT FOR THE WORK COVERED BY THIS REQUEST AS OF THE DATE OF BID ISSUANCE SHALL BE REJECTED BY THE DIVISION OF PURCHASES.

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of

the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

**MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,  
DIVISION OF PURCHASES**

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

**PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

**PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

**LICENSE REQUIREMENTS**

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

State of Rhode Island and Providence Plantations Contract Offer  
**RIVIP BIDDER CERTIFICATION COVER FORM**

**SECTION 1 - VENDOR INFORMATION**

**Bid/RFPNumber:** 7548787A1  
**Bid/RFP Title:** FIRE ALARM INSPECTIONS - DOT FACILITIES - ADDENDUM 1 (8 PGS)

**Opening Date & Time:** 6/19/2014 11:30 AM

**RIVIP Vendor ID #:** 39599

**Vendor Name:** Metro USA Fire Protection, Inc.

**Address:** 203 Concord St.  
suite405  
Pawtucket , RI 02860  
USA

**Telephone:** (401) 365-1094

**Fax:** (401) 365-1096

**E-Mail:** chemond@metrofire.necoxmail.com

**Contact Person:** Carl Hemond

**Title:** Director Of Sales

**R.I. Foreign Corp #:**

**NOTICE TO VENDORS**

Each bid proposal for a *public works project* must include a "public copy" to be available for public inspection upon the opening of bids. **Bid proposals that do not include a copy for public inspection will be deemed nonresponsive.** For further information on how to comply with this statutory requirement, see R. I. Gen. Laws §§ 37-2-18(b) and (j). Also see Procurement Regulation 5.11, and in addition, for highway and bridge projects, also see Procurement Regulation 5.13, accessible at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

NOTE: AWARD OF CONTRACTS AND PURCHASE ORDERS SHALL BE SUBJECT, AT THE DISCRETION OF THE PURCHASING AGENT, TO THE OFFEROR COMPLETING AN ON-LINE RIVIP REGISTRATION at [www.purchasing.ri.gov](http://www.purchasing.ri.gov). It is THE RESPONSIBILITY OF THE VENDOR to make on-line corrections/updates using the Vendor maintenance program on the RI Division of Purchases Web Site.

**SECTION 2 – REQUIREMENTS**

**ALL OFFERS ARE SUBJECT TO THE REQUIREMENTS, PROVISIONS AND PROCEDURES CONTAINED IN THIS CERTIFICATION FORM. Offerors are expected to READ, SIGN AND COMPLY WITH all requirements. Failure to do so may be grounds for disqualification of the offer contained herein.**

## Section 2.1 - RULES FOR SUBMITTING OFFERS

2.1A. This CERTIFICATION FORM MUST BE ATTACHED IN ITS ENTIRETY TO THE FRONT OF THE OFFER and shall be considered an integral part of each offer made by a vendor to enter into a contract with the State of Rhode Island, Division of Purchases. As such, submittal of the entire Bidder Certification Cover Form, signed by a duly authorized representative of the offeror attesting that he/she (1) has read and agrees to comply with the requirements set forth herein and (2) to the accuracy of the information provided and the offer extended, is a mandatory part of any contract award.

To assure that offers are considered on time, each offer must be submitted with the specific Bid/RFP/LOI number (provided above) and the date and time of opening marked in the upper left hand corner of envelope. Each bid/offer must be submitted in separate sealed envelopes.

A complete, signed (in ink) offer package must be delivered to the Division of Purchases (via any mail or messenger service) by the time and date specified for the opening of responses in a sealed envelope.

Bids must be submitted on the RI bid solicitation forms provided, indicating brand and part numbers of items offered, as appropriate. Bidders must submit detailed cuts and specs on items offered as equivalent to brands requested WITH THE OFFER. Bidders must be able to submit samples if requested.

Mail To: Division of Purchases, One Capitol Hill, Second Floor, Providence, RI 02908-5855.

Documents misdirected to other State locations or which are not present in the Division of Purchases at the time of opening for whatever cause will be deemed to be late and will not be considered. For the purposes of this requirement, the official time and date shall be that of the time clock in the Division of Purchases. Postmarks shall not be considered proof of timely submission.

2.1B. RIVIP SOLICITATIONS. To assure maximum access opportunities for users, public bid/RFP solicitations shall be posted on the RIVIP for a minimum of seven days and no amendments shall be made within the last five days before the date an offer is due. Except when access to the Web Site has been severely curtailed and it is determined by the State Purchasing Agent that special circumstances preclude extending a solicitation due date, requests to mail or fax hard copies of solicitations will not be honored. When the result of an Internet solicitation is unsuccessful, the State of Rhode Island will cancel the original solicitation and resolicit the original offer directly from vendors.

2.2. PRICING. Offers are irrevocable for sixty (60) days from the opening date (or such other extended period set forth in the solicitation) and may not be withdrawn, except with the express permission of the State Purchasing Agent. All pricing will be considered to be firm and fixed unless otherwise indicated. The State of Rhode Island is exempt from Federal excise taxes and State Sales and Use Taxes. Such taxes shall not be included in the bid price. PRICES QUOTED ARE FOB DESTINATION.

2.3. DELIVERY and PRODUCT QUALITY. All offers must define delivery dates for all items; if no delivery date is specified, it is assumed that immediate delivery from stock will be made. The contractor will be responsible for delivery of materials in first class condition. Rejected materials will be at vendor's expense.

2.4. PREVAILING WAGE, OSHA SAFETY TRAINING, and APPRENTICESHIP REQUIREMENTS.

Bidders must comply with the provisions of the Rhode Island labor laws, including R. I. Gen. Laws §§ 37-13-1 *et seq.* and occupational safety laws, including R. I. Gen. Laws §§ 28-20-1 *et seq.* These laws mandate for public works construction projects the payment of prevailing wage rates, the implementation and maintenance of occupational safety standards, and for projects with a minimum value of \$1 Million, the employment of apprentices. The successful Bidder must submit certifications of compliance with these laws from each of its subcontractors prior to their commencement of any work. Prevailing wage rates, apprenticeship requirements, and other workforce and safety regulations are accessible at [www.dlt.ri.gov](http://www.dlt.ri.gov).

2.5. PUBLIC RECORDS. Offerors are advised that all materials submitted to the State for consideration in response to this solicitation will be considered without exception to be Public Records pursuant to Title 38 Chapter 2 of the Rhode Island General Laws, and will be released for inspection immediately upon request once an award has been made. Offerors are encouraged to attend public bid/RFP openings to obtain information; however, bid/RFP response summaries may be reviewed after award(s) have been made by using the RIVIP at any time or appearing in person at the Division of Purchases Mondays through Fridays between 8:30 a.m. and 3:30 p.m. Telephone requests for results will not be honored. Written requests for results will only be honored if the information is not available on the RIVIP.

## SECTION 3 - AWARD DETERMINATION

Award will be made to the responsive and responsible offeror quoting the lowest net price in accordance with specifications, for any individual item(s), for major groupings of items, or for all items listed, at the State's sole option.

3.1. BID SURETY. Where bid surety is required, bidder must furnish a bid bond or certified check for 5% of the bid total with the bid, or for such other amount as may be specified. Bids submitted without a required bid surety will not be considered.

3.2. SPECIFICATIONS. Unless specified "no substitute," product offerings equivalent in quality and performance will be considered (at the sole option of the State) on the condition that the offer is accompanied by detailed product specifications. Offers which fail to include alternate specifications may be deemed nonresponsive.

## SECTION 4 - CONTRACT PROVISIONS

4.1. VENDOR AUTHORIZATION TO PROCEED.

4.1A. When a purchase order, change order, contract/agreement or contract/agreement amendment is issued by the RI Division of Purchases, no claim for payment for services rendered or goods delivered contrary to or in excess of the contract terms and scope shall be considered valid unless the vendor has obtained a written change order or contract amendment issued by the Division of Purchases PRIOR TO delivery.

4.1B. Any offer, whether in response to a solicitation for proposals or bids, or made without a solicitation, which is accepted in the form of an order OR Pricing Agreement made in writing by the Purchasing Agent, or a state official with purchasing authority delegated by the Purchasing Agent, shall be considered a binding contract.

4.2. REGULATIONS, GENERAL TERMS AND CONDITIONS GOVERNING STATE CONTRACTS. This solicitation and any contract or purchase order arising from it are issued in accordance with the specific requirements described herein, and the State's Purchasing Laws and Regulations and other applicable State Laws. The Regulations, General Terms and Conditions are incorporated into all state contracts. These regulations and basic information on How To Do Business with the State of Rhode Island are posted on the Rhode Island Vendor Information Program Website ([www.purchasing.ri.gov](http://www.purchasing.ri.gov)).

4.2A. ARRA SUPPLEMENTAL TERMS AND CONDITIONS. Contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards, shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

4.3. EQUAL EMPLOYMENT OPPORTUNITY. Compliance certificate and agreement procedures will apply to all awards for supplies or services valued at \$10,000 and more. Minority Business Enterprise policies and procedures, including subcontracting opportunities as described in Title 37 Chapter 14.1, of the Rhode Island General Laws, also apply.

4.4. PERFORMANCE BONDS. Where indicated, successful bidder must furnish a 100% performance bond and labor and payment bond for contracts subject to Title 37 Chapters 12 and 13 of the Rhode Island General Laws. All bonds must be furnished by a surety company authorized to conduct business in the State of Rhode Island. Performance bonds must be submitted within 21 calendar days of the issuance of a tentative notice of award.

4.5. DEFAULT and NON-COMPLIANCE. Default and/or non-compliance with the RIVIP requirements and any other aspects of the award may result in withholding of payment(s), contract termination, debarment, suspension, or any other remedy necessary that is in the best interest of the state.

4.6. COMPLIANCE. Vendor must comply with all applicable federal, state and local laws, regulations and ordinances.

4.7. SPRINKLER IMPAIRMENT AND HOT WORK. The Contractor agrees to comply with the practices of the State's insurance carrier for sprinkler impairment and hot work. Prior to performing any work, the Contractor shall obtain the necessary information for compliance from the Risk Management Office at the Department of Administration or the agency for which work will be performed.

## **SECTION 5 – CERTIFICATIONS AND DISCLOSURES**

### **ALL CONTRACT AWARDS ARE SUBJECT TO THE FOLLOWING DISCLOSURES & CERTIFICATIONS**

**Offerors must respond to every disclosure statement.**

**A person authorized to enter into contracts must sign the offer and attest to the accuracy of all statements.**

Indicate Yes (Y) or No (N):

- N 1. State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been subject to suspension or debarment by any federal, state, or municipal government agency, or the subject of criminal prosecution, or convicted of a criminal offense within the previous five (5) years. If so, then provide details below.
- N 2. State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has had any contracts with a federal, state or municipal government agency terminated for any reason within the previous five (5) years. If so, then provide details below.
- N 3. State whether your company or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been fined more than \$5000 for violation(s) of Rhode Island environmental laws by the Rhode Island Department of Environmental Management within the previous five (5) years. If so, then provide details below.
- Y 4. I/we certify that I/we will immediately disclose, in writing, to the Chief Purchasing Officer any potential conflict of interest, which may occur during the course of the engagement authorized pursuant to this contract.
- Y 5. I/we acknowledge that, in accordance with Chapter 37-2-54(c) of the Rhode Island General Laws "no purchase or contract shall be binding on the state or any agency thereof unless approved by the Department [of Administration] or made under general regulations which the Chief Purchasing Officer may prescribe", including change orders and other types of contracts and under State Purchasing Regulation 8.2.1.1.2, "any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the state".
- Y 6. I/we certify that I/we or my/our firm possesses all licenses required by Federal and State laws and regulations as they pertain to the requirements of the solicitation and offer made herein and shall maintain such required license(s) during the entire course of the contract resulting from the offer contained herein and should my/our license lapse or be suspended, I/we shall immediately inform the Rhode Island State Purchasing Agent in writing of such circumstance.
- Y 7. I/we certify that I/we will maintain required insurance during the entire course of the contract resulting from the offer contained herein and should my/our insurance lapse or be suspended, I/we shall immediately inform the Rhode Island State Purchasing Agent in writing of such circumstance.
- Y 8. I/we certify that I/we understand that falsification of any information herein or failure to notify the Rhode Island State Purchasing Agent as certified herein may be grounds for suspension, debarment and/or prosecution for fraud.
- Y 9. I/we acknowledge that the provisions and procedures set forth in this form apply to any contract arising from this offer.
- Y 10. I/we acknowledge that I/we understand the State's Purchasing Laws (37-2 of the General Laws of Rhode Island) and Purchasing Regulations and General Terms and Conditions available at the Rhode Island Division of Purchases Website ([www.purchasing.ri.gov](http://www.purchasing.ri.gov)) apply as the governing conditions for any contract or purchase order I/we may receive from the State of Rhode Island, including the offer contained herein.
- Y 11. I/we certify that the bidder: (i) is not identified on the General Treasurer's list, created pursuant to R.I. Gen. Laws § 37-2.5-3, as a person or entity engaging in investment activities in Iran described in § 37-2.5-2(b); and (ii) is not engaging in any such investment activities in Iran.
- Y 12. I/we certify that the above vendor information is correct and complete.



IF YOU HAVE ANSWERED "YES" TO QUESTIONS #1-3 OR IF YOU ARE UNABLE TO CERTIFY YES TO ITEMS #4-12 OF THE FOREGOING, PROVIDE DETAILS/EXPLANATION BELOW AND/OR IN AN ATTACHED STATEMENT. INCOMPLETE CERTIFICATION FORMS SHALL BE GROUNDS FOR DISQUALIFICATION OF OFFER.

---

---

---

---

---

---

---

---

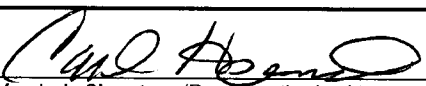
---

---

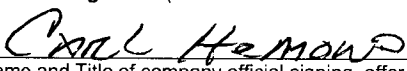
---

---

Signature below commits vendor to the attached offer and certifies (1) that the offer has taken into account all solicitation amendments, (2) that the above statements and information are accurate and that vendor understands and has complied with the requirements set forth herein. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

  
Vendor's Signature (Person authorized to enter into contracts; signature must be in ink.)

Date 6-18-14

  
Name and Title of company official signing offer

 Print



# Request for Quote

Page 1 of 3

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

BUYER: Hill, Lisa  
PHONE #: 401-574-8118

CREATION DATE : 06-JUN-14  
BID NUMBER: 7548787,1  
TITLE: FIRE ALARM INSPECTIONS - DOT FACILITIES

BLANKET START : 01-JUL-14  
BLANKET END : 30-JUL-15  
BID CLOSING DATE AND TIME: 19-JUN-2014 11:30:00

B  
I  
L  
L  
T  
O  
DOT ACCOUNTS PAYABLE  
TWO CAPITOL HILL, RM 230  
SMITH ST  
PROVIDENCE, RI 02903  
US

S  
H  
I  
P  
T  
O  
DOT MAINTENANCE BUSINESS OFFICE  
360 LINCOLN AVE  
WARWICK, RI 02888  
US

Requisition Number: 1369188  
Amendment Description: ADDED LINE 17

## ATTACHED SPECIFICATIONS

Line	Description	Quantity	Unit	Unit Price	Total
	THERE WILL BE A MANDATORY PRE-BID JUNE 10, 2014 - 9:00 AM DOT-MAINTENANCE HEADQUARTERS 360 LINCOLN AVENUE WARWICK, RI				
1	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM FIRE ALARM INSPECTION & TESTING @ DOT BELLEVILLE FACILITY: QUARTERLY INSPECTIONS	4.00	Quarter	\$95-	\$380-
2	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM FIRE ALARM INSPECTION & TESTING @ DOT CHERRY HILL FACILITY: QUARTERLY INSPECTIONS	4.00	Quarter	\$95-	\$380-
3	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM FIRE ALARM INSPECTION & TESTING @ DOT HOPE VALLEY FACILITY: QUARTERLY INSPECTIONS	4.00	Quarter	\$95-	\$380-
4	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM FIRE ALARM INSPECTION & TESTING @ DOT SCITUATE FACILITY: QUARTERLY INSPECTIONS	4.00	Quarter	\$95-	\$380-
5	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM FIRE ALARM INSPECTION & TESTING @ DOT SMITHFIELD FACILITY: QUARTERLY INSPECTIONS	4.00	Quarter	\$100	\$400-
6	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM FIRE ALARM INSPECTION & TESTING @ DOT CHARLESTOWN FACILITY: BI-ANNUAL INSPECTIONS	2.00	Each	\$95	\$190-
7	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM FIRE ALARM INSPECTION & TESTING @ DOT GLOCESTER FACILITY: BI-ANNUAL INSPECTIONS	2.00	Each	\$95	\$190-
8	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM FIRE ALARM INSPECTION & TESTING @ DOT MIDDLETOWN FACILITY: BI-ANNUAL INSPECTIONS	2.00	Each	\$95	\$190-
9	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM FIRE ALARM INSPECTION & TESTING @ DOT MIDSTATE STORAGE BLDG: BI-ANNUAL INSPECTIONS	2.00	Each	\$95-	\$190-
10	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM SPRINKLER/FIRE ALARM INSPECTION & TESTING @ DOT EAST PROVIDENCE FACILITY: QUARTERLY INSPECTIONS	4.00	Quarter	\$175-	\$700-
11	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM SPRINKLER/FIRE ALARM INSPECTION & TESTING @	4.00	Quarter	\$200-	\$800-

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



## Request for Quote

Page 2 of 3

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

CREATION DATE : 06-JUN-14  
BID NUMBER: 7548787,1  
TITLE: FIRE ALARM INSPECTIONS - DOT FACILITIES

BLANKET START : 01-JUL-14  
BLANKET END : 30-JUL-15  
BID CLOSING DATE AND TIME: 19-JUN-2014 11:30:00

BUYER: Hill, Lisa  
PHONE #: 401-574-8118

B  
I  
L  
L  
T  
O  
DOT ACCOUNTS PAYABLE  
TWO CAPITOL HILL, RM 230  
SMITH ST  
PROVIDENCE, RI 02903  
US

S  
H  
I  
P  
T  
O  
DOT MAINTENANCE BUSINESS OFFICE  
360 LINCOLN AVE  
WARWICK, RI 02888  
US

Requisition Number: 1369188  
Amendment Description: ADDED LINE 17

### ATTACHED SPECIFICATIONS

Line	Description	Quantity	Unit	Unit Price	Total
	DOT HEADQUARTERS BLDG: QUARTERLY INSPECTIONS				
12	DOT: 7/1/14 - 6/30/15 SERVICES TO PERFORM SPRINKLER/FIRE ALARM INSPECTION & TESTING @ DOT MIDSTATE FACILITY: QUARTERLY INSPECTIONS	4.00	Quarter	\$200.	\$800-
13	DOT: 7/1/14 - 6/30/15 HOURLY LABOR RATE FOR FIRE ALARM TECHNICIAN	1.00	Hour	\$95-	\$95-
14	DOT: 7/1/14 - 6/30/15 HOURLY LABOR RATE FOR SPRINKLER TECHNICIAN	1.00	Hour	\$95-	\$95-
15	DOT: 7/1/14 - 6/30/15 OVERTIME HOURLY LABOR RATE FOR FIRE ALARM TECHNICIAN	1.00	Hour	\$130	\$130-
16	DOT: 7/1/14 - 6/30/15 OVERTIME HOURLY LABOR RATE FOR SPRINKLER TECHNICIAN	1.00	Hour	\$180	\$180-
17	DOT: 7/1/14 - 6/30/15 - SERVICES TO PERFORM FIRE ALARM INSPECTION AND TESTING AT DOT HOPE VALLEY FACILITY (COLD STORAGE BUILDING: BIENNIAL INSPECTION Line Note to Bidders:  1 - OUTSIDE STROBE LIGHT AND HORN 2 - INSIDE STROBES & HORNS 2 - PULL STATIONS 1 - FIRE - LIGHT MS-4 PANEL 6 - HEAT TO RISE DETECTORS LOCAL SYSTEM ONLY  ***** ***** *****  % DISCOUNT ON PARTS AS MAY BE REQUIRED: %	2.00	Each	\$95-	\$190-

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

**Contract Terms and Conditions**

**Table of Contents**

Terms and Conditions.....XVII

    BID STANDARD TERMS AND CONDITIONS .....XVII

        TERMS AND CONDITIONS FOR THIS BID .....XVII

        WAGE REQUIREMENTS .....XVII

        INSURANCE REQUIREMENTS .....XVII

        RIVIP INFO - BID SUBMISSION REQUIREMENTS .....XVII

        PURCHASE AGREEMENT BID .....XVIII

        PURCHASE AGREEMENT BID .....XVIII

        LICENSE REQUIREMENTS .....XVIII

## **Terms and Conditions**

### **BID STANDARD TERMS AND CONDITIONS**

#### **TERMS AND CONDITIONS FOR THIS BID**

#### **WAGE REQUIREMENTS**

BIDDERS ARE ADVISED THAT ALL PROVISIONS OF TITLE 37 CHAPTER 13 OF THE GENERAL LAWS OF RHODE ISLAND APPLY TO THE WORK COVERED BY THIS REQUEST, AND THAT PAYMENT OF THE GENERAL PREVAILING RATE OF PER DIEM WAGES AND THE GENERAL PREVAILING RATE FOR REGULAR, OVERTIME, AND OTHER WORKING CONDITIONS EXISTING IN THE LOCALITY FOR EACH CRAFT, MECHANIC, TEAMSTER, OR TYPE OF WORKMAN NEEDED TO EXECUTE THIS WORK IS A REQUIREMENT FOR BOTH CONTRACTORS AND SUBCONTRACTORS. THE PREVAILING WAGE TABLE MAY BE OBTAINED AT THE RI DIVISION OF PURCHASES HOME PAGE BY INTERNET at [www.purchasing.ri.gov](http://www.purchasing.ri.gov). SELECT "BIDDING INFORMATION", THEN "GENERAL INFORMATION", AND THEN SELECT "PREVAILING WAGE TABLES". PRINTING THE ENTIRE DOCUMENT AVERAGES APPROXIMATELY ONE MINUTE PER PAGE - YOU MAY WANT TO PRINT ONLY THE PAGES APPLICABLE TO YOUR BID. BIDDERS NOTE: IN THE EVENT THIS BID SPECIFIES PRICE OFFERS ON A TIME-AND-MATERIALS BASIS, i.e., AN HOURLY RATE, ANY OR ALL BIDS SUBMITTED IN AN AMOUNT LESS THAN THE PREVAILING RATE IN EFFECT FOR THE WORK COVERED BY THIS REQUEST AS OF THE DATE OF BID ISSUANCE SHALL BE REJECTED BY THE DIVISION OF PURCHASES.

#### **INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

#### **RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of

the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

**MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,  
DIVISION OF PURCHASES**

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

**PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

**PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

**LICENSE REQUIREMENTS**

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

LOCATIONS & FIRE ALARM MODEL/DESCRIPTION

Reg # 1369188

## 1.) DOT SCITUATE FACILITY

34 SPRING BROOK ROAD

SCITUATE, RI

QUANTITY	MODEL	DESCRIPTION
1	I0500R	Fire Alarm Control Panel
2	SIGA-278	Manual Stations
2	SIGA-PS	Smoke Detectors
23	SIGA-HRS	Heat Detectors
1	302-ET-135	Weatherproof Heat Detector
3	SIGA-UM	Monitor Modules
3	SIGA-IM	Isolator Modules
10	G1RF-HDVM	Horn/Strobes
2	G1RF-VM	Strobes

## 2.) DOT HOPE VALLEY FACILITY

51 BANK STREET

HOPE VALLEY, RI

QUANTITY	MODEL	DESCRIPTION
1	I0500RD	Fire Alarm Control Panel w/ DACT
4	SIGA-278	Manual Stations
3	SIGA-PS	Smoke Detectors
26	SIGA-HRS	Heat Detectors
1	284B-PL	200° Heat Detector
1	SIGA-UM	Monitor Modules
3	SIGA-IM	Isolator Modules
12	G1RF-HDVM	Horn/Strobes
1	G1RF-VM	Strobes

## 3.) DOT CHARLESTOWN FACILITY

4872 POST ROAD

CHARLESTOWN, RI

QUANTITY	MODEL	DESCRIPTION
1	I0500R	Fire Alarm Control Panel
4	SIGA-278	Manual Stations
2	SIGA-PS	Smoke Detectors
12	SIGA-HRS	Heat Detectors
1	302-ET-135	Weatherproof Heat Detector
1	284B-PL	200° Heat Detector
2	SIGA-UM	Monitor Module
1	MPSR2-S45W-GE	Weatherproof Pull Station
5	G1RF-HDVM	Horn/Strobes
1	G1RF-VM	Strobe
1	757-7A-T	Weatherproof Horn/Strobe

## 4.) DOT CHERRY HILL FACILITY

317 CHERRY HILL ROAD

JOHNSTON, RI

QUANTITY	MODEL	DESCRIPTION
1	I0500R	Fire Alarm Control Panel
6	SIGA-278	Manual Stations
5	SIGA-PS	Smoke Detectors
14	SIGA-HRS	Heat Detectors
1	284B-PL	200° Heat Detector
1	302-ET-135	Weatherproof Heat Detector
2	SIGA-UM	Monitor Module
2	SIGA-IM	Isolation Module
6	G1RF-HDVM	Horn/Strobes
3	G1RF-VM	Strobes
1	757-7A-T	Weatherproof Horn/Strobe

5.) DOT BELLEVILLE FACILITY  
439 TOWER HILL ROAD  
N. KINGSTON, RI

QUANTITY	MODEL	DESCRIPTION
1	I0500R	Fire Alarm Control Panel
6	SIGA-278	Manual Stations
2	SIGA-PS	Smoke Detectors
33	SIGA-HRS	Heat Detectors
1	284B-PL	200° Heat Detector
1	SIGA-UM	Monitor Modules
4	SIGA-IM	Isolator Modules
14	G1RF-HDVM	Horn/Strobes
3	G1RF-VM	Strobes

6.) DOT GLOCESTER FACILITY  
648 PUTNAM PIKE  
GLOCESTER, RI

QUANTITY	MODEL	DESCRIPTION
1	I0500R	Fire Alarm Control Panel
3	SIGA-278	Manual Stations
1	SIGA-PS	Smoke Detectors
13	SIGA-HRS	Heat Detectors
1	284B-PL	200° Heat Detector
1	302-ET-135	Weatherproof Heat Detector
2	SIGA-UM	Monitor Module
2	SIGA-IM	Isolation Module
6	G1RF-HDVM	Horn/Strobes
3	G1RF-VM	Strobes
1	757-7A-T	Weatherproof Horn/Strobe

7.) DOT MIDDLETOWN FACILITY  
122 WYATT ROAD  
MIDDLETOWN, RI

QUANTITY	MODEL	DESCRIPTION
1	I0500R	Fire Alarm Control Panel
3	SIGA-278	Manual Stations
2	SIGA-PS	Smoke Detectors
10	SIGA-HRS	Heat Detectors
1	SIGA-UM	Monitor Module
2	SIGA-IM	Isolator Modules
4	G1RF-HDVM	Horn/Strobes
1	G1RF-VM	Strobe
1	757-7A-T	Weatherproof Horn/Strobe

8.) DOT MIDSTATE STORAGE BLDG  
2400 NEW LONDON TURNPIKE  
E. GREENWICH, RI

QUANTITY	MODEL	DESCRIPTION
1	I0500R	Fire Alarm Control Panel
4	SIGA-UM	Monitor Modules
1	SIGA-PS	Smoke Detectors
4	278B-1120	Pull Stations
13	281B-PL	Heat Detectors
4	G1RF-HDVM	Horn/Strobes
1	757-7A-T	Weatherproof Horn/Strobes



- 9.) DOT EAST PROVIDENCE FACILITY  
691 WARREN AVENUE  
E. PROVIDENCE, RI 02914

**\*NO SYSTEM DATA AVAILABLE; CONTACT TIM CARROL  
TO VIEW SITE**

- 10.) MAINTENANCE HEADQUARTERS  
360 LINCOLN AVENUE  
WARWICK, RI 02888

**\*NO SYSTEM DATA AVAILABLE; CONTACT TIM CARROL  
TO VIEW SITE**

- 11.) DOT MIDSTATE FACILITY (MAIN BUILDING)  
2400 NEW LONDON TURNPIKE  
E. GREENWICH, RI 02818

**\*NO SYSTEM DATA AVAILABLE; CONTACT TIM CARROL  
TO VIEW SITE**

- 12.) DOT SMITHFIELD FACILITY  
395 GEORGE WASHINGTON HWY.  
SMITHFIELD, RI 02917

**\*NO SYSTEM DATA AVAILABLE; CONTACT TIM CARROL  
TO VIEW SITE**

ELEC FIRE ALARM CORP AFC-9186  
AF-09186 BF-10000  
METRO USA FIRE PROTECTION INC

JAMIE L SEARS  
203 CONCORD ST UNIT 317  
PAWTUCKET RI 02860

*Ronald A. Sullivan*

01/31/2015

*Jamie L Sears*

**Not valid without signature.**

If found, please return to:  
D.L.L. 1511 Pontiac Avenue, Cranston, RI 02920-0943  
Ph: (401) 462-8580 [www.dlri.gov/profregs](http://www.dlri.gov/profregs)

State of Rhode Island and Providence Plantations  
Rhode Island Department of Labor and Training

**FIRE PROT MASTER**      00000451

**JEFFREY A BENOIT**  
581 FRANKLIN ROAD  
COVENTRY RI 02816

**JOHN SHAW**      01/31/2015  
Administrator      Expiration Date

Rhode Island Department of Labor and Training  
Division of Workforce Regulation and Safety

**FIRE PROT JOURNEY**      **FPJ**

**JEFFREY A BENOIT**  
581 FRANKLIN ROAD  
COVENTRY RI 02816

*Arnold J. Chaberski*  
Administrator      01/31/2015  
Expiration Date



Spears Manufacturing Company  
CPVC Fire Sprinkler Firing Products

Be it known that

**Jeffrey Benoit**

has attended hands-on training regarding the  
proper method of installing FlameGuard®  
Fire Sprinkler Products

Renew within two years from:  
January 2014

**FLAMEGUARD**  
CPVC FIRE SPRINKLER PRODUCTS

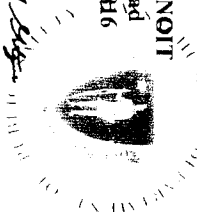
Alan Lunt - Director Technical Services Department



Commonwealth of Massachusetts  
Department of Public Safety

Sprinkler Journeymen  
License: SJ-121470

**JEFFREY A BENOIT**  
581 Franklin Road  
Coventry RI 02816



*John B. Benoit*  
Commissioner

Expiration:  
01/23/2016